

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.
Monday, October 8, 2007

CONTRA COSTA COLLEGE

2600 Mission Bell Drive
San Pablo, California 94806

MINUTES

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: James Duvall

MEMBERS PRESENT: Robert Chan (NSAS), Jason Berner (CLASS),
Shannon Beckham (Classified Senate), Tim Schulze (ASU)

RESOURCE TEAM: Donna Floyd (Senior Dean of Instruction)

GUESTS: Beth Goehring, Nooshi Borhan, Lee Brelie

CONSENT ACTION ITEMS:

AGENDA: The agenda was approved.

MINUTES: The minutes of September 24 were approved.

COURSE/CATALOG CHANGE PROPOSALS:

PEIC 137 Advanced Passing and Defensive Secondary Techniques

CHANGE: Department to PE

ACTION: Approved

ESL 205 International Cooking for ESL Students

CHANGE: Hours and units from 1 lec/2 lab/1.5 units to 3 lec/3 units

ACTION: Approved with using New Course forms.

SLO: Yes

CULIN 205 International Cooking for ESL Students

CHANGE: Hours and units from 1 lec/2 lab/1.5 units to 3 lec/3 units

ACTION: Approved with using New Course forms.

SLO: Yes

CONTENT REVIEW

ART 810N

SLO: Yes

ACTION: Approved

UNFINISHED BUSINESS

Computer Literacy Requirement and Exam Robert Chan distributed Computer Literacy Challenge Exam to the CIC for review and discussion. The committee found it to be very outdated, yet 30% of students fail the exam. The question as to whether the requirement is actually necessary was broached. The committee agreed on these four options:

- 1) Drop the graduation requirement completely.
- 2) Quit offering the challenge exam requiring the student to take a class to graduate.
- 3) Keep the requirement and update the exam. Develop or purchase a new exam from an outside agency, and give during Student Assessment.
- 4) Maintain as is.

GENERAL AGENDA ITEMS FOR INFORMATION/DISCUSSION

Standard IIA Review Jim asked the committee to review the Standard IIA for accreditation that was written up by this committee last year and send any comments back to him.

CIC ANNOUNCEMENTS and OPEN DISCUSSION – There are only two CIC meetings left in this semester: October 22 and November 26. Anything that is to be included in the Summer/Fall Schedules and 2008-09 Catalog must be into the CIC Office (AA226) by November 12. No exceptions.

A Certificate of Achievement may now contain as low as 12 units. Certificates of Completions of 12 units or more can now become Certificates of Achievements. Stand Alone courses can continue to be approved at the local level until December 31, 2012.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

NEXT MEETING – October 22

ADJOURNMENT The meeting was adjourned at 4 p.m.